

**MINEOLA CITY COUNCIL MINUTES**  
**REGULAR MEETING – MINEOLA CITY HALL**  
**Monday, May 22, 2023**

**Call to order and confirmation of quorum**

P	Jayne Lankford, Mayor	P	Mitchell Tuck
P	Sue Jones, Mayor Pro Tem	P	Terry Eaton
P	Eric Carrington	A	Jack Newman
A	Cassandra Sampson	P	Mercy Rushing, City Manager
p	Cindy Karch, City Secretary (left early)	A	Blake Armstrong, City Attorney

**Staff Present:** Lisa Morrison, David Madsen, Kyle McCoy, Chief Charles Bittner, Doris Newman, and Owen Tiner.

**Citizens Present:** Phil Major with the Wood County Monitor; Jim Bailey, Shawna Ritter, Chris Macellaro, Erin Mason, Rex Buttran, Elaine Tuck, Christi Billman, Terri Dievendorf, and Eric Dievendorf.

**Invocation and Pledge of Allegiance**

Invocation led by Councilmember Tuck and pledges led by Councilmember Carrington.

**Citizen Comment-** No citizen comments

**Presentations and Proclamations**

1. Incoming Council – Administer Oath of Office

Jayne Lankford, Mayor  
Terry Eaton, Ward 1  
Jack Newman, Ward 2  
Mitchell Tuck, Ward 3

Cindy Karch, City Secretary/Financial Director administered the oath of office for our reelected Mayor Lankford; Councilmember Eaton, and Councilmember Tuck. Councilmember Newman will take the oath of office at a later date.

2. Gene Keenon with Republic Services to present Mineola Main Street a grant of \$1,000.

Gene Keenon with Republic Services presented to Doris Newman, Main Street Director, a check for \$1,000.00 for the Mineola Main Street Program.

**Consent Agenda**

3. Consider approval of minutes of the Regular Council Meeting in April 2023.
4. Consider approval of Financial Reports for the month of April 2023.
5. Consider approval of the Monthly Department Head Reports for the month of April 2023. (Building Inspections, Code Enforcement, Fire, Police, Main Street, Marketing, Municipal Court, Street, Water, Wastewater)

6. Consider approval to appoint Victor Savelli to the Wood County Airport Board to replace Joel Moore, retired. Mr. Savelli was approved unanimously by the Wood County Airport Board.

Councilmember Carrington made the motion to approve the consent agenda items. The motion was seconded by Councilmember Eaton and the motion was carried by unanimous vote.

**Discussion on Action Items, Public Hearings, Presentations, and Announcements.**

7. **Hold nominations to elect Council Mayor Pro-Tem for 2023-2024.**

Councilmember Tuck nominated Councilmember Jones for Council Mayor Pro-Tem. The nomination was seconded by Councilmember Eaton and the nomination was carried by unanimous vote.

8. **Discuss and consider action on a street closure request from They Got Your 6 Foundation for a Cornhole Tournament on June 24, 2023.**

Councilmember Jones made the motion to approve a street request from They Got Your 6 Foundation for a Cornhole Tournament on June 24, 2023. The motion was seconded by Councilmember Eaton and the motion was carried by unanimous vote.

9. **Discuss and consider action on an ordinance amending residential solid waste collection fees.**

Councilmember Carrington made the motion to approval an ordinance amending residential solid waste collections fees. The motion was seconded by Councilmember Jones and the motion was carried by unanimous vote.

10. **Discuss and consider action on a resolution and exhibits regarding Civil Rights as required for the TxCDBG Program Contract number CDV21-0098.**

Councilmember Eaton made the motion to approve a resolution exhibit regarding Civil Rights as required for the TXCDBG Program Contract number CDV21-0098. The motion was seconded by Councilmember Jones and the motion was carried by unanimous vote.

11. **Discuss and consider action on a proclamation declaring May 2023 Fair Housing Month in the City of Mineola.**

Councilmember Eaton made the motion to approve a proclamation declaring May 2023 Fair Housing Month in the City of Mineola. The motion was seconded by Councilmember Tuck and the motion was carried by unanimous vote.

12. **Discuss and consider action on final acceptance of Project 2022 ARPA Fence Upgrades, to approve the contractor's final pay estimate with retainage reduced to 0%. The final payment amount is \$2,701.12.**

Councilmember Eaton made the motion to approve the final acceptance of Project 2022 ARPA Fence Upgrades, to approve the contractor's final pay estimate with retainage reduced to 0% and the final payment amount is \$2,701.12. The motion was seconded by Councilmember Jones and the motion was carried by unanimous vote.

13. **Discuss and consider action on final acceptance of Project 2022 ARPA Museum Upgrades, to approve the contractor's final pay estimate with retainage reduced to 0%. Final payment amount is \$28,389.80.**

Councilmember Eaton made the motion to approve final acceptance of Project 2022 ARPA Upgrades, to approve the contractor's final pay estimate with retainage reduced to 0% and the final payment amount is \$28,389.80. The motion was seconded by Councilmember Carrington and the motion was carried by unanimous vote.

**14. Discuss and consider action on award of bid for Park Central Road Construction, Project 100188, low bid received \$927,186.91 to Craig's Dirt Service, LLC.**

Councilmember Jones made a motion to award the bid for Park Central Road Construction, Project 100188, low bid received \$927,186.91 to Craig's Dirt Service, LLC. The motion was seconded by Councilmember Eaton and the motion was carried by unanimous vote.

**15. Hold a Public Hearing on a Specific Use Permit to operate a Tattoo Parlor on Block 10 Lots 11A, 12, Mineola Townsites, known as 214 N. Newsom.**

Mayor Lankford opened the public hearing. Shawna Ritter spoke in favor of the Tattoo Parlor.

**16. Discuss and consider action on a Specific Use Permit to operate a Tattoo Parlor on Block 10 Lots 11A, 12, Mineola Townsites, known as 214 N. Newsom.**

Councilmember Tuck made the motion to approve the Specific Use Permit to operate a Tattoo Parlor on Block 10 Lots 11A, 12, Mineola Townsites, known as 214 N. Newsom. The motion was seconded by Councilmember Carrington and the motion was carried by unanimous vote.

**17. Hold a public hearing to receive comments to annex and zone approximately 0.3794 acres, Lot 1 Blk Sec 2, Minwood Addition, as requested by Eric and Terri Dievendorf.**

Mayor Lankford opened the public hearing and with no public comment Mayor Lankford closed the hearing.

**18. Discuss and consider action adopting an Annexation Service Plan between the City of Mineola and Eric & Terri Dievendorf for Lot 1 Blk Sec 2 Minwood Addition**

Councilmember Jones made the motion to adopt an Annexation Service Plan between the City of Mineola and Eric & Terri Dievendorf for Lot 1 Blk Sec 2 Minwood Addition. The motion was seconded by Councilmember Carrington and the motion was carried by unanimous vote.

**19. Discuss and consider action on adopting an ordinance to annex and zone approximately 0.3794 acres, Lot 1 Blk Sec 2, Minwood Addition as requested by Eric & Terri Dievendorf.**

Councilmember Eaton made the motion to adopt an ordinance to annex and zone approximately 0.3794 acres, Lot 1 Blk Sec 2, Minwood Addition as requested by Eric and Terri Dievendorf. The motion was seconded by Councilmember Jones and the motion was carried by unanimous vote.

**20. Discuss and consider action to replat Lot 1 Blk 2 Minwood Addition.**

Councilmember Tuck made the motion to approve the replat of Lot 1 Blk 2 Minwood Addition. The motion was seconded by Councilmember Carrington and the motion was carried by unanimous vote.

**21. Discuss and consider action to replat Lots 1-5 Park Central Subdivision.**

Councilmember Carrington made the motion to approve the replat of Lots 1-5 Park Central Subdivision. The motion was seconded by Councilmember Tuck and the motion was carried by unanimous vote.

**22. Discuss and consider action to replat Lots 25-26 Park Central Subdivision.**

Councilmember Tuck made the motion to approve the replat of Lots 25-26 Park Central Subdivision. The motion was seconded by Councilmember Eaton and the motion was carried by unanimous vote.

**23. Discuss debt issuance schedule, Tax Revenue Bond for June 2023. Debt to be issued for two fire trucks and Park Central Road Extension.**

No action was needed.

**24. Executive Session:**

The City Council will now convene into a closed meeting on May 22, 2023, at 6:16 p.m. for deliberations regarding economic development negotiations as authorized by the Government Code, Chapter 551.087, Deliberations Regarding Economic Development Negotiations; and Chapter 551.072 Deliberations Regarding Real Property. The City Council convened into open session at 6:42 p.m. No action to be taken.

**25. Public Works Director briefing – upcoming street overlay projects.**

Public Works Director Kyle McCoy briefed the council on the upcoming street overlay projects with a list of possible roads. Engle and McDaniel streets were added to the list to be considered per Councilmember Sampson.

**26. City Manager Briefing and Announcements.**

City Manager Rushing briefed the council on upcoming events for the upcoming months.

There being no further items for consideration, a motion to adjourn was made and the meeting adjourned.

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Jayne Lankford, Mayor

ATTEST:

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Cindy Karch, City Secretary